

Faculties

Before the fittings, furniture or ornaments of any church or other place of worship may be added to, altered or removed, a faculty must be obtained from the Bishop and the following procedure observed:-

1. A resolution shall be passed by the Parish Council setting out in detail the additions or alterations or removals desired.
2. A copy of this resolution setting out details on a form to be obtained from the Registrar shall be affixed to the church door or displayed in a prominent position in the porch of the church, adding that any objections to the proposals shall be made in writing to the Churchwardens within twenty-eight days. (Sample attached).
3. Application for a faculty shall be made to the Bishop on the type of form attached, and any objections received to the proposals shall be sent to the Bishop with the application for the faculty, together with the notice which was affixed or displayed.

The Bishop will require the Churchwardens to remove or restore any unauthorised additions or removals as the case may be.

Memorials

Before any memorial is placed in or on any part of a church, a faculty shall be applied for by the Rector or Priest-in-Charge, and issued by the Bishop giving permission for such memorial.

Any memorial placed in or on any part of a church, without a faculty, will be ordered to be removed, by the Bishop.

NOTE WELL:

All faculty applications must be signed by the Rector, Priest-in-Charge, or Locum Tenens and the Churchwardens.



DIOCESE OF GRAFTON

NOTICE OF INTENTION TO APPLY FOR A FACULTY

(To be displayed in a prominent position in the principal entrance to the Church for a space of 28 days)

NOTICE

Is hereby given that the Rector/Vicar and Churchwardens of Church, At the expiration of twenty-eight days from the date hereof, will apply to the Bishop of Grafton for a Faculty permitting and authorising:

the following alterations and additions to the fabric of
or
introduction of the following ornaments in the Church of

.....

at

.....

viz:

.....
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.....
.....
.....
.....
.....

Any objections to the above must be made in writing to the Rector/Vicar or any one of the Churchwardens.

Dated at:

This *Day of*

Two Thousand and

.....
Rector/Vicar



DIOCESE OF GRAFTON

PETITION FOR A FACULTY

To the Right Reverend Dr Murray Harvey Bishop of Grafton

THE PETITION of the Reverend
Rector of the Parish of and of
..... and
Churchwardens of Church at

SHEWETH that it is desired to:

make the following alterations and additions to
or
to introduce the following ornaments into

.....Church at

viz:

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.....
.....

That notice of our intention to apply for a Faculty has been posted in the Church twenty-eight days and the Minister has drawn attention to the notice at two Services during that period, being not less than seven days apart.

That a copy of the said notice is enclosed.

- That: No objection was lodged within that time
- The enclosed objections were received
- That: A plan of the proposed alterations and additions
- The design for the proposed ornaments
- Is attached hereto
- Has previously been submitted to you

And your petitioners will ever pray, etc.,

.....
Rector

.....)
.....) Churchwardens
.....)

Dated at
This Day of
Two Thousand and